

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

5 JULY 2017 - 30 NOVEMBER 2017

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

# INDEX

ITEM	PAGE NO
NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS.....	2
CHILDREN .....	5
ECONOMY .....	6
CORPORATE.....	7
ADULTS AND PUBLIC HEALTH .....	13
STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES.....	15

**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard

Deputy Leader of the Council – Cllr Shabir Pandor

Adults and Public Health – Cllr Viv Kendrick & Cllr Cathy Scott

Children – Cllr Erin Hill & Cllr Masood Ahmed

Corporate (Place, Environment and Customer Contact Services) – Cllr Graham Turner & Cllr Musarrat Khan

Economy (Strategic Planning, Regeneration and Transport) – Cllr Peter McBride

Economy (Strategic Housing, Regeneration and Enforcement) - Cllr Naheed Mather

Strategy and Strategic Resources, New Council and Regional Issues – Cllr David Sheard & Cllr Shabir Pandor

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>CHILDREN</b>			
<p><b>Schools and Settings Formal Partnership Approach</b></p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	Cabinet 25 July 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-anne.sanders@kirklees.gov.uk	May 2016
<p><b>Specialist Provision for Kirklees Children with Communication and Interaction Needs</b></p> <p>The report details the outcome of a non-statutory consultation on proposals for a new provision for children with communication and interaction needs at Windmill Church of England Voluntary Controlled Primary School and to decommission 12 transitional places for SLCN at Ashbrow School. This report also requests approval to publish a statutory notice a) to decommission the current provision at Ashbrow School and b) to make prescribed alterations to create 12 new transitional places at Windmill Church of England</p>	Cabinet 25 July 2017	Mandy Cameron, Head of Education, Inclusion & Safeguarding mandy.cameron@kirklees.gov.uk	May 2017

Voluntary Controlled Primary School for children with complex communication and interaction needs.			
<b>ECONOMY</b>			
<b>Delivery of housing development sites in North Kirklees</b>  A report to update Cabinet and consider the next steps in bringing forward housing development land in North Kirklees	Cabinet 25 July 2017	James Hinchliffe james.hinchliffe@kirklees.gov.uk	February 2017
<b>Ashbrow Housing Site – Contract and Land Disposal</b>  The report will seek authority for the Council to enter in to a contract with a development partner for the Ashbrow Housing site, and dispose of the land to that partner	Cabinet 31 July 2017	Liz Jefferson liz.jefferson@kirklees.gov.uk	April 2017
<b>Property Investment Fund</b>  To consider proposals to create a Property Investment Fund to allow Council investment in major regeneration projects within the district.	Cabinet 31 July 2017	Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk	June 2017

<p><b>Dewsbury Rail Station Gateway</b></p> <p>Approval of expenditure to implement a scheme to deliver high quality public space enabling pedestrian connectivity and the conditions for efficient transport movement around the space.</p> <p>Funding secured through the Highways Local Transport Plan allocation, equally split over 2017/18 and 2018/19 and the Strategic Priorities Capital Investment Plan.</p>	<p>Cabinet 22 August 2017</p>	<p>Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>West Yorkshire +Transport Fund (WY+TF)</b></p> <p>Establishment of a rolling WY+TF Land Acquisition Fund within the Strategic Priorities Capital Investment. To enable the council to underwrite land acquisition costs.</p>	<p>Cabinet 22 August 2017</p>	<p>Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk</p>	<p>July 2017</p>
<b>CORPORATE</b>			
<p><b>Council Financial Outturn and Rollover Report 2016-17; incorporating General Fund Revenue, Housing Revenue Account, Capital and Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management.</p>	<p>Cabinet 30 May 2017</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>

Make decisions as appropriate based on the finalised financial position.			
<p><b>Discretionary Business Rate Relief - 1st April 2017</b></p> <p>Separate report to look at the a new Discretionary Business Rate Relief Scheme to utilise the new funding from DCLG.</p>	Cabinet 11 July 2017	Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk	April 2017
<p><b>Freehold Asset Transfer of Birstall Community Centre and Library, Market Street, Birstall, WF17 9EN</b></p> <p>Report to consider the freehold asset transfer of Birstall Community Centre and Library to Birstall Community Holdings CIO</p>	Cabinet 25 July 2017	Joe Tingle joe.tingle@kirklees.gov.uk	June 2017
<p><b>John Smith's Stadium Site, Huddersfield - request to restructure existing Lease Agreements</b></p> <p>To consider a request by Kirklees Stadium Development Ltd (KSDL), to restructure the existing Lease Agreements in respect of the Council freehold land at the John Smith's Stadium site, Huddersfield. The request is made to assist with facilitating the HD ONE</p>	Cabinet 25 July 2017	Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk	April 2017



development.			
<p><b>Proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</b></p> <p>To consider proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</p>	Cabinet 25 July 2017	Martin Gonzalez, Development Manager martin.gonzalez@kirklees.gov.uk	June 2017
<p><b>Proposed remedial works for ground stabilisation at A635 Holmfirth Road, Shepley</b></p> <p>Remedial works to be undertaken to improve the retaining wall supporting the A635 Holmfirth Road</p>	Cabinet 25 July 2017	Farhad Khatibi farhad.khatibi@kirklees.gov.uk	June 2017
<p><b>Bereavement Services – Fees and Charges</b></p> <p>To seek approval for the development of future business models and charging structures for Bereavement Services.</p>	Cabinet 31 July 2017	Sarah Durdin sarah.durdin@kirklees.gov.uk	June 2017

<p><b>Air Quality Management Area Declaration and AQ Update</b></p> <p>1. The report seeks Cabinet approval for delegated authority to the Service Director for changes and additions to Air Quality Management Areas (AQMA) 2. General Update to Cabinet on AQ</p>	Cabinet 22 August 2017	Martin Wood, Senior Environmental Health Officer martin.wood@kirklees.gov.uk	July 2017
<p><b>Corporate Financial Monitoring Report - Quarter 1 for 2017-18</b></p> <p>To consider the first quarter Revenue</p>	Cabinet 22 August 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	Assistant Director, Physical Resources and Procurement 22 August 2017		April 2015
<p><b>Garden Waste Collection Service</b></p> <p>A feasibility study outlining options available to offer</p>	Cabinet 22 August 2017	Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	November 2016

Kirklees residents a chargeable garden waste collection service.			
<p><b>Implementation of depot rationalisation programme within Parks and Greenspace Services</b></p> <p>Parks and Greenspaces Services to implement a depot rationalisation programme as part of the wider service change programme. To improve service delivery and effectiveness.</p>	Cabinet 22 August 2017	Rob Dalby rob.dalby@kirklees.gov.uk	April 2017
<p><b>Update of the Medium Term Financial Plan 2018-22</b></p> <p>To consider the updated Council medium term financial plan based on most current national and local intelligence to inform medium term cost and funding forecasts</p>	Cabinet 19 September 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Corporate Financial Monitoring Report - Quarter 2 for 2017-18</b></p> <p>To consider the second quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017

<p><b>Half yearly monitoring report on Treasury Management Activities 2017-18</b></p> <p>To consider the treasury management activities for the period 1 April to 30 September</p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Government Funding Settlement 2018-19</b></p> <p>To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan</p>	Cabinet 23 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Rent &amp; Service Charge Setting for Housing Revenue Account Properties for 2018-19</b></p> <p>To consider and approve the rent setting policy for 2018-19 in relation to Housing Revenue Account Properties</p>	Cabinet 23 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk, Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk	June 2017
<p><b>Council Annual Budget Report 2018-22 incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b></p>	Cabinet 30 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017

<p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>			
<p><b>Corporate Financial Monitoring Report - Quarter 3 for 2017-18</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 20 February 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	<p>Cabinet 15 May 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>ADULTS AND PUBLIC HEALTH</b></p>			
<p><b>Options for the future of Council operated older</b></p>	<p>Cabinet 31 July 2017</p>	<p>Tish Barker Tel: 01484-221000</p>	<p>June</p>

<p><b>persons Residential Care Facilities</b></p> <p>To consider options for the futures of two dementia care residential facilities(Castle Grange and Claremont House)and two Intermediate Care residential facilities (Ings Grove and Moorlands Grange) currently operated by the Council.</p>		tish.barker@kirklees.gov.uk	2017
<p><b>Approval to consult on potential changes to All Age Disability services</b></p> <p>To seek approval to consult service users and the wider public on potential changes to a number of services affecting children and adults with disabilities and their carers, as well as home to school transport.</p>	Cabinet 22 August 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	June 2017
<p><b>Proposals for changes to All Age Disability services</b></p> <p>To update Cabinet on the results of the consultation with service users and the wider public on potential changes to a number of services affecting children and adults with disabilities and their carers, as well as home to school transport for all eligible children. To seek approval for proposals for changes to these services, following the consultation.</p>	Cabinet 19 December 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	June 2017

STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES			
<p><b>Investment in Transformation Update</b></p> <p>This report provides Cabinet with a further update on the scope of work that has been agreed with Deloitte for the 2017/18 financial year and informs and seeks the approval of Cabinet for the funding that will be drawn down from the New Council Development Reserve to support this.</p> <p>The report also notifies Cabinet that the Chief Executive, as Chair of the Transformation Portfolio Board, has given approval for funds be drawn down from the New Council Development Reserve to support this activity, in accordance with the delegation agreed by Cabinet for this reserve in July and August 2015.</p> <p>It also seeks approval to change the delegated responsibility for making decisions about using the New Council Development Reserve.</p>	Cabinet 31 July 2017	Michelle Nuttall, Head of Transformation michelle.nuttall@kirklees.gov.uk	June 2017